

Position Title	Media - Photographer Liaison
Volunteer Unit	Media
Reports to	Media Operations Manager
Position Type	Behind the Scenes
Dates Required	Orientation Briefing: Saturday 18 January 2020, 10.00am – 12.00pm
Times are TBC	Tournament Day One: Saturday 25 January 2020, 7.30am – 10pm
closer to the date	Tournament Day Two: Sunday 26 January 2020, 7.30am – 10pm

HSBC New Zealand Sevens 2020

The 2020 HSBC New Zealand Sevens will be hosted at FMG Stadium Waikato during Auckland Anniversary weekend (25th – 26th January) and features a new exciting tournament format with 16 Men's and 12 Women's teams.

Primary Purpose

The Media Photographer Liaison is responsible for the management of photographers for Tournament and coordination of on-field live interviews along side the Media assistants

Key Tasks

- The on-field management of accredited photographers during the Tournament
- Responsible for the photographer work room and photographer briefing at beginning of Tournament
- Assist with live IV crosses on-field
- Assist with photo opportunities, e.g. final presentations, laps of honour
- Provide media support when required
- Assist the Media Operations Manager when required

Note: Volunteers are not permitted to speak to media or answer questions of behalf of the Tournament

Health and Safety

- Takes personal responsibility for keeping self free from harm
- Follows safe working procedures
- Reports incidents promptly
- Reports hazards promptly and suggests appropriate remedies
- Knows what to do in the event of an emergency
- Co-operates in implementing rehabilitation plan

Key Relationships

Internal

- Media Operations Manager
- Media Volunteer team
- Other Volunteers
- Tournament Management

External

- Photographers
- All Media
- World Rugby
- Stadium Staff and Security

Person Specification

Experience

- Experience with working with Media is preferable
- Good understanding of how the Sevens Tournament works
- Have a good knowledge of all media involved and what media are allowed in certain areas

Skills

- Good Communication skills
- Time Management
- Able to deal with difficult situations
- Work as a part of a team

Competencies and Attributes

- A structured, organised and proactive “can do” approach
- Positive and enthusiastic
- Strong problem solving skills
- Demonstrates commitment to the organisation and overall tournament.
- Able to build successful working relationships at all levels of an organisation
- Able to work to and meet deadlines and able to reprioritise as necessary
- A willingness to take ownership and be held accountable
- Able to self-manage
- Able to work with a diverse management team
- Able to communicate with all levels of an organisation