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| Position Title | Media - Photographer Liaison |
| Volunteer Unit | Media |
| Reports to | Media Operations Manager |
| Position Type | Behind the Scenes |
| Dates Required | Orientation Evening: Wednesday 24 th January 2018, 5.30pm – 8pm |
| Times are TBC | Tournament Day One: Saturday 3 rd February 2018, 9.00am – 10pm |
| closer to the date | Tournament Day Two: Sunday 4 th February 2018, 9.00am – 10pm |

HSBC New Zealand Sevens 2018

New Zealand Rugby has a desire to make the 2018 HSBC NZ Sevens the greatest New Zealand Sevens event ever!

Primary Purpose

The Media Photographer Liaison is responsible for the management of photographers for Tournament and coordination of on-field live interviews along side the Media assistants

Key Tasks

- The on-field management of accredited photographers during the Tournament
- Responsible for the photographer work room and photographer briefing at beginning of Tournament
- Assist with live IV crosses on-field
- Assist with photo opportunities, e.g. final presentations, laps of honour
- Provide media support in the tunnel area when required
- Assist the Media Operations Manager when required

Note: Volunteers are not permitted to speak to media or answer questions of behalf of the Tournament

Health and Safety

- Takes personal responsibility for keeping self free from harm
- Follows safe working procedures
- Reports incidents promptly
- Reports hazards promptly and suggests appropriate remedies
- Knows what to do in the event of an emergency
- Co-operates in implementing rehabilitation plan

Key Relationships

Internal

- Media Operations Manager
- Media Volunteer team
- Other Volunteers
- Tournament Management

External

- Photographers
- All Media
- World Rugby
- Stadium Staff and Security

Person Specification

Experience

- Experience with working with Media is preferable
- Good understanding of how the Sevens Tournament works
- Have a good knowledge of all media involved and what media are allowed in certain areas

Skills

- Good Communication skills
- Time Management
- Able to deal with difficult situations
- Work as a part of a team

Competencies and Attributes

- A structured, organised and proactive “can do” approach
- Positive and enthusiastic
- Strong problem solving skills
- Demonstrates commitment to the organisation and overall tournament.
- Able to build successful working relationships at all levels of an organisation
- Able to work to and meet deadlines and able to reprioritise as necessary
- A willingness to take ownership and be held accountable
- Able to self-manage
- Able to work with a diverse management team
- Able to communicate with all levels of an organisation